



King-Fisher Company, inc.

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Contractor Checklist for Radio Fire Alarm Systems

Contractor Name: _____ Site Contact Person: _____

Address: _____ Telephone Number: _____

Job Name: _____ Purchase Order #: _____

NOTE: The following items must be completed before a King-Fisher Company, Field Technician’s arrival on site. Please return this form SIGNED, to the KFCi Project Manager, when you are scheduling the field service. (email or fax is acceptable) (david.fletcher@kfc.com)

1	Will all panels, conduit, devices, wiring, cable and antenna be installed prior to KFCi Field Technician’s arrival on site. (Cancellation of Field Service less than 2 weeks before the scheduled Field Service may require additional fees for flight cancellations, changes, etc.)	Y	N
2	Has all Field Wiring been metered and checked for continuity?	Y	N
3	Has all Field Wiring been checked for shorts and grounds?	Y	N
4	Has all grounding been completed as stated in KFCi drawings and installation manuals?	Y	N
5	Have all field devices been installed properly?	Y	N
7	Has the Antenna and Coaxial cable been installed as per King-Fisher drawings and specifications?	Y	N
8	Has a dedicated tagged, locked and labeled, primary AC circuit been installed to the panel? (Do not energize panel until KFCi Field Technician has checked the system and has authorized energizing the panel.)	Y	N

Please provide at least 4 weeks notice in the US and 6 weeks notice for International, of the expected date that KFCi Field Service will be needed. Changes within 2 weeks prior to the scheduled date for field service, will be accommodated as schedule provides. (Cancellation or changes to Field Service, less than 2 weeks before scheduled date, may require additional fees for flight cancellations, changes, etc.)

King-Fisher Company’s Field Service includes the following;

- The Field Technician will verify the correct installation of the Radio Fire Alarm System, start up and test the system and verify that all signals are received at the receiving station.
- The testing, troubleshooting, and adjusting, of all KFCi provided equipment.
- The Field Technician may assist the receiving station personnel in programming the new transmitter into their system.
- The Field Technician will provide user training if stated in our Proposal.

King-Fisher Company’s Field Service specifically excludes the following;

- Field wiring installation or troubleshooting. All wiring circuits are the responsibility of the contractor.
- AC Power wiring, connections, circuit breakers. **(Do not energize panel until KFCi Technician authorizes)**
- Installation of any Panel, Device, Conduit, Wire, Coaxial Cable, Antenna or other equipment.
- Wiring terminations on field devices and at panels.

Contractor must provide at least one technician who is familiar with the installation.

Name of the contractor’s site contact: _____

Cell phone number of contractor’s site contact: _____

Completed By: _____ Title: _____

Signed: _____ Date: _____

Delays caused by incomplete or incorrect equipment installations, field wiring issues, or anything unrelated to King Fisher Company, inc., supplied equipment, that results in our having to remain at or return to a job site will be at the additional expense of the contractor. Under no circumstances will King Fisher Company inc be responsible for liquidated damages that are incurred for installations not being completed on time.